Adding an assignment in Blackboard

1. **Build Content** > **Assessments** > **Assignment**

To create a place for students to submit files to you, go to a content area, choose Assessments, then click on Assignment.

2. **Create Assignment**

Assignments are a form of assessment that adds a column to the Grade Center. Use the Grade Center to assign grades and give feedback to each student. More Help

- Indicates a required field.

1. **Assignment Information**
   - Name and Color

   * Solutions: Problem 10
   - Black

   Instructions

2. **Create Column** > **Create Grade Center**

Set your assignment parameters. The assignment’s name becomes the link for submission as well as the Grade Center name.

3. **Control Panel** > **Course Tools** > **Grade Center**

To view student submissions, click on Full Grade Center.

4. **Grade Information Bar**

Find your column and then use the options menu to view the attempt.

   - Options menu:
     - View Grade Details
     - Exempt Grade
     - Attempt 11/11/13